Mitchell County Public/Environmental Health
415 Pleasant St.
Osage, Iowa 50461
641-832-3500

Septic System Contractor's Licensing Application

Mitchell County offers TWO options when applying to become licensed in the county. They are as follows:

OPTION 1: If you are a certified installer and in good standing through Iowa On-Site Wastewater Association (IOWWA), either the Basic or Advanced Levels, the following items are required:

1. A completed application form (enclosed).

2. A copy of your Certified Installer of On-site Wastewater Treatment Systems (CIOWTS), either Basic or Advanced Levels, credentials.

3. Proof of company insurance.

ALL ITEMS MUST BE SUBMITTED AT THE SAME TIME AND FILLED OUT IN ENTIRETY FOR MY OFFICE TO CONSIDER YOUR APPLICATION AND LICENSE ISSUANCE

OPTION 2: If you are not a certified installer or not in good standing with the Iowa On-Site Wastewater Association (IOWWA), you must submit the following items.

1. A completed application form (enclosed).

2. A check for **$125.00** made out to "Mitchell County".

3. Proof of company insurance.

ALL ITEMS MUST BE SUBMITTED AT THE SAME TIME AND FILLED OUT IN ENTIRETY FOR MY OFFICE TO CONSIDER YOUR APPLICATION AND LICENSE ISSUANCE

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On-Site Wastewater Treatment and Disposal Systems Contractor's License Application

Company Name: _____

Name of Installer(s): _____

Home Address: _____

Company Address (If different than above): _____

Company Phone Number: _____

Cell Phone Number: _____

Email: _____

How many years of experience do you/your company have installing septic systems? _____

I, _____, have knowledge of Iowa Administrative Code Chapter 69 and Mitchell County rules and regulations pertaining to on-site wastewater treatment and disposal systems and agree to follow the requirements set forth in those rules and regulations.

Iowa Administrative Code Chapter 69

Mitchell County Ordinance #8

Violation of any Chapter 69 and/or Mitchell County rules and regulations, on-site wastewater treatment and disposal systems may be subject to criminal and civil penalties - also suspension or revocation of contractor's license.

I have reviewed and understand the aforementioned requirements. I understand this is just an application and not a license. A license will be forthcoming upon approval of applicant.

If not completing the application in office, mail completed application form and all required documentation to:

Mitchell County Public Health/Environmental Health

C/o Jessa Ketelsen
415 Pleasant St.
Osage, Iowa 50461

Mitchell County Public/Environmental Health
415 Pleasant St.
Osage, Iowa 50461
641-832-3500

Signature of Applicant

Printed Name of Applicant **Date**

Received By: **Date**

For Office Use Only:

☐ A check made for **$125.00** to Mitchell County **(Not Certified)**

☐ A copy of your Certified Installer of On-site Wastewater Treatment Systems (CIOWTS), either Basic or Advanced Levels, credentials. **(Certified)**

☐ A copy of your company insurance.

☐ Application